LANGUAGE ON

APPLICATION FOR ADMISSION

PART 1: STUDENT INFORMATION

Sex: ☐ Male ☐ Female

Do you require an F-1 visa? ☐ Yes ☐ No

If yes, select application type: ☐ Initial Attendance ☐ Transfer In ☐ Initial Attendance (Change of Status) ☐ Program Extension

Applicant's Full Name: _____
(As it appears on your passport) Last (Family) Name(s) First Name(s) Middle Name(s)

Date of Birth: _____/_____/_____ (Month / Day / Year)

Country of Birth: _____

City of Birth: _____

Country of Citizenship: _____

Foreign Address: _____
(Home address in your country – not US address) **Address**

_____
City **State/Province/Territory** **Postal Code** **Country**

U.S. Address: _____
(If available) **Address**

_____
City **State** **ZIP Code**

Telephone Numbers: +_____ _____ (_____) _____
Country Code | Your Home Telephone Number (not US number) | US Area Code | US Telephone Number (if available)

E-mail address: _____ @ _____

PART 2: PROGRAM INFORMATION

Program: English Unlimited ☐ English Unlimited + Private Lessons ☐

Format: Intensive ☐ (F-1 students) Semi-Intensive ☐ (Tourist, ESTA, Other) Morning Schedule ☐ Evening Schedule ☐ (Evening schedule is subject to availability)

Current English Level: Beginner ☐ Intermediate ☐ Advanced ☐ Native Speaker ☐ Two-Day Schedule ☐ (Two-day schedule is subject to availability)

Start Date: _____/_____/_____ (Month / Day / Year)
(Date may be adjusted if needed)

Course Duration: _____ Number of weeks

Campus: ☐ Aventura ☐ Boca Raton ☐ Boston ☐ Kendall ☐ Miami (Brickell) ☐ Miami Beach ☐ Orlando ☐ Salt Lake City ☐ West Palm Beach

How did you find us? Google ☐ Facebook ☐ Instagram ☐ YouTube ☐ Friend ☐ Website: _____

Course Costs:

A. $ _____ **Registration Fee** or **I-20 Extension Fee** (Non-refundable fees)
B. $ _____ **Student Identification Card Fee**
C. $ _____ **Change of Status Advising Fee** (If applicable; Non-refundable)
D. $ _____ **Form I-20 Processing Fee** (Non-refundable)
E. $ _____ **Government Fees** (Depending on status; ask admissions adviser for details)
F. $ _____ **Total Tuition** (See *Terms and Conditions* for refund policies.)
G. $ _____ **Total Due** (Total lines A to F and enter the value here.)

PART 3: DISCLOSURE ACKNOWLEDGMENT, ACCEPTANCE AND AGREEMENT

I fully understand the terms and conditions as described to me in the *Terms and Conditions of Admission* provided by Language On, including the course study requirements, refund policies, and (if applicable) U.S. immigration reporting requirements. I understand that by signing this document, I am entering into a legally binding contract and that I owe the total amount due in line (G) above, even if I withdraw from the program before my scheduled end date. However, Language On will forgive any remaining balance due in the event a student must leave the United States due to unforeseen circumstances or lawfully changes to another immigration status. For F-1 students, I understand that I am applying for an I-20 (Certificate of Eligibility for Nonimmigrant [F-1] Student Status) as part of my application for a student visa, change of status to F-1, or transfer of my SEVIS record to improve my English language skills at Language On. I am aware that, once my visa, change of status, or transfer is approved, information concerning my enrollment will be reported regularly to the U.S. Department of Homeland Security, as required by law.

Signed: _____ Date: _____
(Signature of parent or guardian if applicant is under 18 years of age)

LANGUAGE ON

APPLICATION FOR ADMISSION

Terms and Conditions of Admission and Enrollment

Language On does not discriminate in its admissions policies or decisions based on the applicant's race, religion, sex, sexual orientation, country of origin, disability, veteran's status or any other reason unrelated to the applicant's qualifications for and ability to benefit from the program of study to which he or she has applied.

School Admission and Registration Policy
For admission into Language On, students must complete the school application and, depending on their citizenship and visa status, may be required to provide a copy of a valid passport. Students in Utah must be at least 18 years of age (or if 16 or 17 years of age, completed high school or its foreign equivalent) and students in Florida and Massachusetts must be at least 16 years of age at the time their program will commence. All students must complete an English level placement test upon arrival and test within our program levels. In order to qualify for admission, all students must be able to benefit from their desired program of study and must not have reached native-level proficiency in English. All admitted students must complete mandatory registration by their scheduled start date. Registration consists of reporting (in person) to a Language On school official, completing an English level placement test (if not already completed), participating in a new student orientation session, and making any outstanding tuition payments due. In accordance with applicable immigration regulations, new F-1 students may not be registered in SEVIS until registration has been completed.

Language On's Programs are Avocational in Nature
Language On's English program is not designed or intended to qualify participants and graduates for employment. It is intended solely for the avocation, personal enrichment, and enjoyment of its participants.

Student Handbook, Program Calendar, Schedule and Pricing
Scheduling is based on the current Language On program schedule. Minor deviations from the published schedule may take place but will not affect the total number of class hours per week. Pricing is based on the current Language On price list. You should not sign this Application for Admission before reviewing the official program calendar, schedule and price list. By signing this application, you agree that you have read the Language On Student Handbook and agree to abide by all of its provisions.

Special Requirements for F-1 and Change of Status Students
All F-1 students, including change of status students, must inform Language On within 10 days of changing their address. Change of status students must also immediately notify USCIS of any change in address. Students seeking a change to F-1 status must provide Language On with a copy of their Form I-797C (receipt) and Form I-797A (notice of action) immediately upon receiving them. Under current United States immigration regulations, students whose application for a change of status has been approved must begin their program within 30 days of the approval date that appears on their Form I-797A. F-1 students must complete all terms for which they have registered in order to make normal progress and maintain their F-1 status. F-1 students who fail to meet their financial obligations to the school will be subject to disenrollment and termination of their SEVIS record.

Enrollment Cancellation and Reissuance of Form I-20 for F-1 Students
F-1 students who fail to report to school by their scheduled program start date or otherwise fail to contact the school to request that their program start date be deferred will be subject to having their enrollment and Form I-20 cancelled by Language On. A non-refundable fee of $50.00 will be charged for each program deferral and Form I-20 reissuance (this fee does not apply to change of status students).

Refund Policy
In accordance with Florida law, students in Florida are entitled to a full refund of all tuition, fees and non-instructional services paid within three (3) business days of signing this agreement, less the value of any lessons or non-instructional services provided. **This is the only instance in which non-refundable fees, as indicated on the official price list, will be given.**

Tuition Refunds:

Students may request a refund of prepaid tuition by submitting a written request to management either (a) before their program's scheduled start date, or (b) before 5:00 p.m. on the second day of class. In either case, a tuition refund will be given, less an early termination fee equivalent to one academic quarter (13 weeks) of tuition and any non-refundable fees as indicated on the official price list. However, in the event that the student has enrolled for a program of thirteen (13) weeks or fewer, no tuition refund will be provided.

International students whose visa application is denied by the government of the United States will be entitled to a full refund of prepaid tuition, not including application and any other non-refundable fees, provided that the denial was not due to abandonment of the application process. Such students must present a copy of their official letter of denial with their request for a refund. **No other tuition refunds will be given. Students who abandon the visa application or change of status process are not eligible for a tuition refund.**

No tuition refunds will be given for classes cancelled due to natural disasters, such as hurricanes, tropical storms, tsunamis, earthquakes, floods or other acts of God.

All requests for refunds must be made in writing. Refunds will only be made to the person, company or agency that paid our school. If the student paid through an agency, he or she must speak directly with that agency for a refund. All refunds paid via check or wire transfer will be made via a refund check from the school. However, if school fees were paid by credit card, then the school will process the refund to the credit card used for payment.

Missed Classes
There will be no excused absences unless the student receives written authorization from management. Students will not be entitled to any refund or makeup class in the event they do not attend a scheduled class session. A class missed is a class lost.

School Activities and Events
Language On hosts school activities both in school and in the community. Teachers are there to guide and coordinate, and cannot be held responsible for your well-being and/or your belongings. In the event that you chose to participate in a school-sponsored event, you agree and recognize that you are a willing participant in such events, and Language On will not be held liable or responsible for any incidentthat may occur.

Important Information about Business English Program and Additional Private Lessons (English, Accent Reduction, Foreign Languages and Test Preparation)
Instruction for all private lessons is provided by Premium Languages, the private tutorial, foreign language and test preparation partner of Language On. Courses provided by Premium Languages are not accredited by CEA. Only the *English Unlimited* Program (Intensive and Semi-Intensive versions) is accredited by CEA.

The Business English Program consists of the English Unlimited Program (which is accredited by CEA) and six (6) or three (3) additional private lessons of Business English per week. Instruction for the additional private lessons of Business English is provided by Premium Languages, which is not accredited by CEA.

PART 4: ACCEPTANCE OF TERMS AND CONDITIONS

I hereby certify that I have read, understand and accept the Terms and Conditions described above. I further certify that I have received and read the Language On Student Handbook, have had an opportunity to ask any questions and/or receive clarification, and agree to abide by its provisions.

Signature of Applicant: _____ Date: _____